

STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES

PROCUREMENT DIVISION

450 Columbus Boulevard, Hartford, CT 06103

CONTRACT AWARD NO.:

19PSX0205

Contract Award Date:

August 8, 2019

RFP Due Date:

Elizabeth Basso
Contract Specialist

860-713-5611
Telephone Number

CONTRACT AWARD

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

DESCRIPTION: **NASPO Value Point Cooperative Contract 19-19-05 for
Procurement Acquisition Support Services (PASS)
Lead State: Hawaii**

FOR: Dept. of Administrative Services, All Using State
Agencies, Political Subdivisions, Municipalities
and Not-for-Profits
450 Columbus Boulevard
Hartford, CT 06106

TERM OF CONTRACT:

August 8, 2019 through August June 5, 2021
may be extended up to three (3) additional 12 month periods or
parts thereof at the Lead States discretion

AGENCY REQUISITION NUMBER:

IN STATE (NON-SB) CONTRACT VALUE	DAS CERTIFIED SMALL BUSINESS CONTRACT VALUE	OUT OF STATE CONTRACT VALUE	TOTAL CONTRACT AWARD VALUE
		Est. \$50,000.00	Est. \$50,000.00

NOTICE TO CONTRACTORS: This notice is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Procurement Manager concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

CONTRACTOR INFORMATION:

REFER TO THE CONTRACT ON THE DAS PROCUREMENT WEB PAGE FOR THE MOST CURRENT CONTRACTOR INFORMATION. (<http://das.ct.gov/mp1.aspx?page=8>)

Company Name: **Civic Initiatives, LLC**

Company Address: **823 Congress Avenue, #1433, Austin TX 78767**

Contact Person: **Dustin Lanier**

Tel. No.: **512.523.4834**

Company/Contact Person Email Address: **dlanier@civicinitiatives.com**

Company Web Site: **www.civicinitiatives.com**

Prompt Payment Terms: **Net 45**

See attached Participating Addendum and NASPO Value Point Master Agreement 19-19-05

APPROVED

ELIZABETH BASSO

Contract Specialist

(Original Signature on Document in Procurement Files)

PARTICIPATING ADDENDUM
NASPO VALUEPOINT COOPERATIVE PURCHASING PROGRAM
Administered by the State of Hawaii (hereinafter "Lead State")

MASTER AGREEMENT
Master Agreement No.: 19-19-05

Civic Initiatives, LLC
(hereinafter "Contractor")

and

The State of Connecticut, all using State Agencies, Political Subdivisions and Institutions
in accordance with Connecticut General Statutes §4a-54
(hereinafter "Participating State")
Contract No.: 19PSX0205

MASTER AGREEMENT TERMS AND CONDITIONS:

The following services are included in this contract portfolio:

All acquisition life cycle services listed on the Contractor page of the NASPO ValuePoint website, at a firm fixed price based on labor categories and fully burdened hourly labor rates.

The following products or services are not included in this agreement:

Information Technology (IT) consulting services

1. Scope:

This addendum ("Participating Addendum" or "Addendum") between the State of Connecticut as the Participating State and Civic Initiatives, LLC as the Contractor allows for the purchase of the following: Procurement Acquisition Support Services ("Product"). The Master Agreement #19-19-05 administered by the State of Hawaii and any Exhibits and amendments thereto ("Master Agreement") are expressly incorporated by reference herein. The Participating State hereby represents that those authorized purchasers who are executive agencies of Connecticut and other entities located in Connecticut which have been authorized by the State Chief Procurement Official of Connecticut may use this Participating Addendum for the purchase of Products offered by Contractor.

This Participating Addendum will be coterminous with the Master Agreement and any extensions of the Master Agreement, unless terminated pursuant to the Master Agreement terms and conditions.

2. Participation:

All entities located within the Participating State, including all using State Agencies, Political Subdivisions and Institutions in accordance with Conn. Gen. Stat. §4a-54 (each such entity, an "Authorized Purchaser"), may order Products in accordance with the terms and conditions of this Participating Addendum. By placing an order under this Participating Addendum, each Authorized Purchaser agrees to be bound by the terms and conditions of this Participating Addendum and the Master Agreement. For the purposes of such order, each Authorized Purchaser shall be responsible

for its compliance with and breach(es) of such terms and conditions.

3. Order of Precedence:

- a. The Participating State's Participating Addendum. The Participating Addendum shall not diminish, change, or impact the rights of the Lead State with regard to the Lead State's contractual relationship with the Contractor under the Terms of the Hawaii NASPO ValuePoint Master Agreement;
- b. The Hawaii NASPO ValuePoint Master Agreement (includes negotiated Terms and Conditions);
- c. The Solicitation including all Addendums; and
- d. Contractor response to the Solicitation.

These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above. Contractor terms and conditions that apply to this Master Agreement are only those that are expressly accepted by the Lead State, in writing, and attached to the Master Agreement. No other terms and conditions shall apply. The Solicitation language prevails unless a mutually agreed exception has been negotiated.

4. Terms:

The Participating State agrees to the terms of the Master Agreement only to the extent the terms do not violate sovereign immunity and do not conflict with applicable Connecticut state law.

5. Primary Contacts:

The primary contact individuals for this Participating Addendum are as follows (or their named successors):

Contractor:

Name: Civic Initiatives, LLC
Address: 823 Congress Avenue, #1433, Austin, TX 78767
Contact Person: Dustin Lanier
Telephone: 512-523-4834
Fax: 512-351-4644
E-mail: dlanier@civicinitiatives.com

Participating State:

Name: State of Connecticut, Department of Administrative Services,
Procurement Division
Address: 450 Columbus Boulevard, Suite 1202, Hartford, CT 06103

Contact Person: Elizabeth Basso
Telephone: 860-713-5611
Fax: 860-622-2882
E-mail: elizabeth.basso@ct.gov

6. Partner Utilization:

The Participating State reserves the right to add or remove Civic Initiatives, LLC approved Partners and Resellers based on their status as Connecticut Certified Small Business entities, including SBE, MBE, and WBE. All orders issued by Authorized Purchasers in accordance with this Participating Addendum must include the Contract number 19PSX on the order.



7. Orders:

Any order placed by the Participating State or Authorized Purchaser for Products under this Participating Addendum shall be deemed to be a sale under (and governed by the prices and other terms and conditions) the Master Agreement unless the parties to the order agree in writing that another contract or agreement applies to such order.

8. Effective Date:

This Participating Addendum is effective on the last date it is signed by both parties below and ends on the date of expiration or termination of the Master Agreement.

IN WITNESS WHEREOF, the parties have executed this Participating Addendum as of the date of execution by both parties below.

State of Connecticut	Civic Initiatives, LLC
By:  (Original Signature on Document in Procurement Files)	By:  (Original Signature on Document in Procurement Files)
Name: Carol Wilson	Name: Dustin Lanier
Title: Procurement Director	Title: 512-523-4834
Date: August 8, 2019	Date: August 8, 2019

For questions on executing a participating addendum, please contact:

NASPO ValuePoint

Cooperative Development Coordinator:	Tim Hay
Telephone:	503-428-5705
Email:	thay@naspovaluepoint.org

*[Please email fully executed PDF copy of this document to
PA@naspovaluepoint.org
to support documentation of participation and posting in
appropriate data bases.]*